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| Site / Area: |       | Date of Assessment |       | Risk Assessment # | **RA020** |
| Completed by (name) |       | Signature |       |
| In Consultation with: |       | Signature |       |
| Identify / describe activity, equipment, area or event you are assessing: | **REMOTE & ISOLATED WORK** |
| Authorised by: |       | Signature: |       | Date: |       |
| **In conjunction with this risk assessment, training / education and development of a relevant SOP may be required.** |
| **Step 1:** **Identify the hazard/s / Impact:**What do you believe are the hazards?What could happen? | **Step 2: Assess the potential risks:**What do you believe are the risks?How could this happen? | **Step 3: Reducing the risk:**Template only MUST modify to site conditionsWhat do you believe can be done to reduce the risk?Controls |
| **Driving Long Distances and / or Remote Travel** | * Medical Condition whilst working alone
 | * Site has a procedure for remote and isolated work (refer CSaIM # 17).
* Check [Australia's official weather forecasts & weather radar - Bureau of Meteorology (bom.gov.au)](http://www.bom.gov.au/) and [South Australian Country Fire Service - professional fire and rescue services to outer metropolitan, regional and rural South Australia. (cfs.sa.gov.au)](https://www.cfs.sa.gov.au/home/)
* Check mobile phone coverage: [Our Coverage & Rollout Maps - Telstra](https://www.telstra.com.au/coverage-networks/our-coverage); [Network Coverage Maps - Optus](https://www.optus.com.au/about/network/coverage); [Our Network Coverage & Guarantee | Vodafone Australia](https://www.vodafone.com.au/network)
* Vehicle carries water and food and fire blanket (dependant on areas of travel and times of the year).
* Workers take regular breaks when driving (every 2 hours stop and have a 15 min break).
* Regular contact is made with the person whilst travelling / working by the responsible site.
* Worker informs a designated person of travel times, notifies them on arrival and departure.
* Mobile phones are used (if phone coverage is available).
* Consider the use of a Satellite Phone for remote locations.
* Vehicles are maintained as per manufacturers specifications and checked prior to travel.
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| **Medical Condition whilst working alone** | * Heart attack
* Stroke
* Diabetic complications
* Other medical conditions
* Death
 | * Site has a procedure for remote and isolated work (refer CSaIM # 17).
* Regular contact is made with the person whilst travelling / working by the responsible site.
* Worker informs a designated person of travel times, notifies them on arrival and departure.
* Mobile phones are used (if phone coverage is available)
* Consider the use of a Satellite Phone for remote locations and where there is limited mobile phone coverage.
* Worker is aware of medical restrictions re: medication.
* Worker is fit for duties.
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| **Psychological*** Security (Armed hold-up and / or assault)
 | * Lacerations
* Trauma / Psychological Injury
* Muscular Skeletal Injury
* Serious injury
* Death
 | * Site has a procedure for remote and isolated work (refer CSaIM # 17).
* Worker informs a designated person of arrival and departure.
* Doors are always locked.
* If person is on-site longer than 2 hours, contact is made with the designated person.
* Duress alarm in place that has been regularly tested (preferably linked to security company).
* Regular contact is made with the Security / Alarm provider (where in place).
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| **Gravity*** Slips, Trips & Falls whilst working alone
 | * Muscular Skeletal Injury
* Other serious injury
* Broken bones
* Lacerations
* Death
 | * Worker informs a designated person of arrival and departure.
* Workers do not work at heights unless a second person is present.
* Spills are cleaned up immediately.
* “Wet Floor” signage is used when cleaning / mopping floors.
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| **Machinery & Equipment*** Injury from using items of plant
 | * Lacerations
* Cuts and abrasions
* Being drawn into the plant
* Amputation
* Muscular Skeletal Injury
* Other serious injury
* Death
 | * Worker informs a designated person of arrival and departure.
* Ensure equipment is maintained in accordance with manufacturer’s requirements.
* First aid kit available.
* Machinery & equipment not to be used with guards missing.
* Electrical equipment is tested and tagged.
* RCD is installed and operational.
* High risk machinery & equipment is not to be used whilst working alone.
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| **Other** | *
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| **Review hazard / risk assessment if task or circumstances change & at intervals appropriate to the level of risk (minimum 5 years)** |
| **Step 4: Monitor & Review:** |
| Were the controls effective? | Were there any unforeseen hazards / incidents? | New controls |
| Yes | [ ]  | No | [ ]  | Yes | [ ]  | No | [ ]  |
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