Template only MUST modify to site conditions

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| Site / Area: | |  | | Date of Assessment | |  | | Risk Assessment # | 115RA |
| Completed by (name) | |  | | Signature | |  | | | |
| In Consultation with: | |  | | Signature | |  | | | |
| Identify / describe activity, equipment, area or event you are assessing: | | | | | | Therapy Dogs in schools | | | |
| Authorised by: | |  | | Signature: | |  | | Date: |  |
| **In conjunction with this risk assessment, training / education and development of a relevant SOP may be required.** | | | | | | | | | |
| **Step 1:** **Identify the hazard/s / Impact:**What do you believe are the hazards? What could happen? | | | | **Step 2: Assess the potential risks:**  What do you believe are the risks?  How could this happen? | | | | **Step 3: Reducing the risk:**  What do you believe can be done to reduce the risk?  Controls | |
|  | | | | | | | | | |
| * Therapy Dog must be registered and have appropriate registration disc on their collar (to protect animal and owner should the dog get loose and run away) OR evidence of being microchipped. * Therapy Dog has had appropriate training to manage their behaviour | | | | | | | | | |
| **Biological**   * Allergies * Zoonoses (diseases from animal to humans) * Anthroponotic diseases (disease from human to animals)   Bites / attack | | | | * Illness * Anaphylaxis * Asthma * Lacerations * Contusions * Scratches * Punctures * Persons knocked to the ground * Psychological * Death | | | | * Prior to the Therapy Dog being brought to the school, staff / students must be advised of the intent to bring the Therapy Dog and what is the intent / purpose for it, date, times and where the Therapy Dog will be going * Depending on the severity of the allergy, medication plan in place for student and epi-pen is available * Those with severe allergies will not interact with the Therapy Dog * Therapy Dog has had all the relevant vaccinations, Flea treatment / worming is current * No teasing, chasing, poking, hitting, teasing or provoking animals so that the animal does not become agitated and attack. * Any person who is sick (e.g. gastroenteritis) is to stay away from the Therapy Dog * The Therapy Dog will only toilet (where possible) in an area of the school that students / staff don’t have access to. If required, that area will be disinfected * Animals excreta to be cleaned up by owner immediately and rubbish disposed of appropriately. Appropriate bags to be used, tied off and disposed of in rubbish bin * Staff / students will wash their hands before and after active participation with the animal * Any incident to be reported * First aid available on site * No food to be given to the Therapy Dog – it is the owners responsibility to feed their dog. * School to ensure their insurance provider is made aware that a Therapy Dog is on site | |
| **Psychological**  Phobias | | | | * Anxiety * Fear | | | | * Prior to the Therapy Dog being brought to the school, staff / students and parents / carers must be advised of the intent to bring the dog to the school, the intent / purpose for it, date, times and where the dog will be going * Worksite to identify any possible at risk persons and address appropriately * If the Therapy Dog is to visit on numerous occasions, this must be clearly communicated to staff / students / residents / parents / carers * Aggressive dogs or other animals, or those with a history of aggression, must not be brought into the school. | |
| **Hazardous Manual Tasks**  Handling animal | | | | * Musculoskeletal injuries * Sprains * Strains | | | | * The pet’s owner is responsible for handling the Therapy Dog. * Teachers and students are not to take control of the dog. | |
| **Gravity**  Slips, trips and falls | | | | * Sprains * Strains * Broken limbs * Persons knocked to the ground | | | | * School to ensure procedures are in place to clean up any spills, toileting accidents etc. * Therapy dogs to be on a lead (where relevant) at all times and in the care of the dogs handler (a responsible adult) and not allowed to freely roam around the school – unless it is in an approved room/area. * Students are not left with the animal unsupervised | |
| **General information** | | | | * Distraction to staff / students / residents * Interruption to normal lesson structure | | | | * Therapy dogs will not go into classrooms or buildings where they can be a distraction to classes unleass a teacher has requested a visit. * Teacher in charge must seek permission from the class teacher prior to any visits.   Therapy Dog Owners Responsbilities:   * Provide contact details to the school * Volunteer (handler) must sign in and locate the coordinators office so they know wehre to go to or which student / resident or class they are to visit * Provide Dogs name; breed of dog, colour, health status * Volunteer (handler) to provide a copy of veternian health clearance and provide some evident of training the Therapy Dog has completed (e.g. “Paws for A Cause”). * Ensuring they have appropriate insurance   Worksites Responsbility:   * Worksite to communicate to their community about the Therapy Dog being on site and outline the rationale for it. The community to be provided the following details: Service frequency (e.g. daily, weekly, fortnightly); Preferred day the Therapy Dog will be on site; Duration and who is responsible for looking after / handling the Therapy Dog | |
| **Other** | | | |  | | | |  | |
| **Review hazard / risk assessment if task or circumstances change & at intervals appropriate to the level of risk (minimum 5 years)** | | | | | | | | | |
| **Step 4: Monitor & Review:** | | | | | | | | | |
| Were the controls effective? | | | | Were there any unforeseen hazards / incidents? | | | | New controls | |
| Yes |  | No |  | Yes |  | No |  |
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