






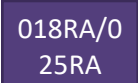


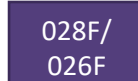






Task		Process		Resource	Links
Develop Contractor Register and review annually					Contractor Register (025F)
Obtain copies of paperwork (eg Public Liability; Professional Indemnity; Workers Compensation; Trade Licence; etc)					Contractor Letter (024F)
Review purpose for engaging contractors prior to engagement					
Conduct 'Impact to Site' risk assessment					Contractor - Major Building (018RA) Contractor - Minor Works (025RA)
Induct contractors onto worksite (any workers engaged directly by contractors are inducted by them)					Contractor Induction Checklist (028F) Service Providers Health and Safety Induction Checklist (026F)
Process in place for contractors to sign in and out of worksite					Sign In/Out Form (030F)

Undertake regular monitoring of contractors				071F/ 	Contractor Observation Checklist - Major Projects (071F)
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