Process Flow Chart

Audit (7)

025T						
(April	2025)					



Task	Process	Resource	Links
Annual audit program is developed	-	001T	Audit Schedule & Register (001T)
Auditors who conduct compliance audits have relevant training			
Resources allocated for implementation of audit schedule			
Audit tool is developed		002T	WHS Audit Tool (002T)
Audit scope, objective and criteria are developed and worksite notified of upcoming audit		011F	Audit Notification Letter (011F)
Audit is undertaken at the worksite			

Audit report is compiled, non- conformances are reported into Incident Database and report distributed to worksite	
Worksites resolve non-conformance	
Annual review of audit outcomes is undertaken to identify recurring matters and determine cause	