











## Process Flow Chart Electrical (9)

027T  
(April 2025)

Task	Process	Resource	Links
Electrical work has a Certificate of Compliance issued after completion of work			
New electrical equipment has a completed pre-purchase checklist and plant/equipment checklist		046F/ 010F	<a href="#">Pre-Purchase Checklist (046F)</a> <a href="#">Plant &amp; Equipment Checklist (010F)</a>
Develop a Plant and Equipment (Electrical Equipment) Register		050F/ 090F	<a href="#">Plant &amp; Equipment Register (050F)</a> <a href="#">Inspection &amp; Testing Register (090F)</a>
Conduct regular RCD Push Button Tests (usually 6 monthly) and RCD Operating Time Tests (usually every 2 years)		049F 048F	<a href="#">Residual Current Device (RCD) Operating Test Time Register (049F)</a> <a href="#">Residual Current Device (RCD) Push Button Test Register (048F)</a>
Pre purchase checklists are completed for electrical equipment that is new to the worksite. Domestic appliances may not need this checklist		046F	<a href="#">Pre Purchase Checklist (046F)</a>
Electrical equipment is tested regularly (ie annually or 5 yearly for equipment with cord and plug that is not moved during use), a tag affixed and the register updated		090F	<a href="#">Inspection &amp; Testing Register (090F)</a>

New electrical equipment is fitted with a 'New to Service' tag prior to testing and recorded on New to Service Register					<a href="#">Electrical New to Service Equipment Register (007F)</a>
Faulty equipment is identified (Danger/Out of Service Tags) and isolated (Lock Out Device) prior to repair or disposal					<a href="#">Equipment Disposal/Write Off Floor (082F)</a>
Electrical equipment is visually inspected prior to operation		