

Process Flow Chart First Aid (11)

029T (April 2025)

Task	Proce	ess	Resource	Links
Workplace first aid requirements are determined			059F	First Aid Risk Assessment (059F)
Determine the number of first aid kits and their contents for each worksite				
First aiders undertake regular checks of first aid kit contents			084F/ 085F	First Aid Kit Checklist First Aid Kit Register (084F)
First aid equipment and facilities have appropriate signage				
Other first aid equipment (eg defibrillators, safety shower and eye wash equipment) is inspected and tested			060F	Safety Shower and Eyewash Testing Form (060F)
First aid treatment is documented and records kept confidential			042F	First Aid Treatment Record (042F)