

Process Flow Chart Management of Hazardous Chemicals (19)

037T (April 2025)

Task	Process	l	Resource	Links
Develop a Hazardous Chemical Register including storage requirements and quantities			056F	Hazardous Chemical Register (056F)
Evaluate hazardous chemicals and quantities that are required for the site	-		046F/ 009F	Pre-purchase Checklist Hazardous Chemical Risk (046F) Assessment (009F)
Consumer products used in a manner consistent with household use do not need to be included on a chemical register and do not require a Safety Data Sheet				
Education sites that purchase chemicals listed on the DECD Approved Hazardous Chemicals list can purchase these chemicals without a risk assessment			DECD	DECD Approved Hazardous Chemicals
Aquire Safety Data Sheets for hazardous chemical and make them available to workers. They must be current within 5 years of data of issue				
Ensure hazardous chemiclas are correctly labelled				

Ensure correct correctly signage or placarding (inlcuding safety signage) is erected where required			
Risk assessmentsare conducted for transport, transfer, storage, handling and separation of hazardous chemicals	-	009F	Hazardous Chemical Risk Assessment (009F)
Implement monitoring of exposure to hazardous chemicals, if required			
Provide PPE to workers, if required			
Develop Emergency Procedures for dealing with hazardous chemicals, including spill management		029G	Chemical Spill Management Guidelines (029G)
Inspect and maintain fume cupboards, emergency shower/eye wash units and spill kit inventory		060F/ 035G	Safety Shower & Emergency Eyewash Testing Form (060F) Shower/Eyewash Guidelines (035G)
Implement appropriate disposal processes		028G	Disposal of Chemical Waste Guideline (028G)
Where required, obtain the relevant licence/permit for large quantities of hazardous chemicals	<u> </u>		